



With increasing demand for on-line support as organisations re-structure the working environment as well as search for increasing efficiency and cost effectiveness; BiteSize offers remote training provision in a modular form which can be used as individual sessions to support training or operational audit or combined to form a training matrix that matches the demand for a cycle of recognised training to support professional needs and the Quality Assessment Improvement Programme (QAIP).

The initial programme outlined below offers a series of seminars to 31 March 2021 provided using the Google Meets platform at 10.30am on the third Friday of each month. The content for each 90-minute session will be published on the Business Risk Solutions website, with a format consisting of:

- Three fifteen-minute Powerpoint style presentations covering an introduction to the subject area and its relevance to professional standards, a detailed section which analyses the subject and a third session containing useful tips, guidance and further sources of reference which can be used to supplement understanding and inform research.
- Each element is followed by an interactive session in either group or individual format to suit the subject matter, an example exercise to further demonstrate or explore the content or a question and answer session.
- The session is supported by:
 - Advance summary of the area to be covered and anticipated session agenda,
 - Provision of learning materials,
 - Availability of additional support via Email contact to explore matters of further interest or query.

The presenter is **Robin Pritchard**, who has over 40 years' experience within the profession and has acted both as a Non-Executive Chair of Audit Committees as well as an Internal Audit Partner with several of the UK's leading providers of outsourced internal audit and CAE with one of the UK's largest local authorities; with experience in the UK and Internationally.

Robin has significant experience of providing practical, value added professional training in internal audit, risk management and governance and was Head of Centre at Birmingham City University and led the provision of professionally focused MSc programmes aligned to the Institute of Internal Auditors and Institute of Risk Management professional qualifications.

Robin has also completed 50 EQA reviews across most sectors of the UK public sector as well as those with Financial Services and Industry and therefore has valuable understanding of the issues addressing the profession today.

Next steps?

To find out more about the programme please contact me using the details below or use the booking form attached to reserve a place(s) on the various sessions. Course size is limited to 12 delegates, where this is exceeded, a second session will be provided at 2pm on the same day.

BiteSize courses programme for Internal Auditors 2020/21 – Booking Form

Please reserve me the following on-line places.

Date	Subject	Places	Name(s)	Email address(es)
17 July 2020	Introduction to Internal Audit			
21 August 2020	Risk Based Internal Audit			
18 September 2020	Risk Based Internal Audit Planning			
23 October 2020	The Internal Audit assignment			
20 November 2020	Auditing Risk Management			
11 December 2020	Auditing Business Continuity			
18 December 2020	Auditing Social Media			
15 January 2021	Auditing the Procurement process			
22 January 2021	IPPF/PSIAS compliance			
19 February 2021	Root Cause Analysis			
26 February 2021	Value for Money Audit			
19 March 2021	Auditing Ethics and Culture			

Fees – Delegate bookings are available at three levels and are **NOT** subject to VAT.

Individual sessions - £45

Block booking - £380 (provides for registration for 10 sessions from delegates from the same organisation to join nominated sessions).

Annual subscription - £750 (provides for unlimited access to sessions from staff of same organisation based on max 3 per session).

Booking

Please invoice me for:	Sessions as indicated (no)		Block subscription		Annual subscription	
-------------------------------	-----------------------------------	--	---------------------------	--	----------------------------	--

Note: Details of delegates for block and annual subscriptions will be collected by email.

Invoice to - Organisation:

Key contact:

Address:

Email:

Purchase Order no (if required):

PLEASE EMAIL BOOKING FORM TO: robin@businessrisk.org